

## Minutes for the August 8, 2011 meeting of Catharine Township Board of Supervisors

The board of supervisors for Catharine Township met on Monday, Aug 8, 2011, at the Catharine Township Building with all supervisors and secretary present.

Visitors were Dan Isenberg, Dave and Dulcey Brown.

David Bigelow would like a sentence rephrased or taken out of the last paragraph on the minutes. David Bigelow made a motion to accept the minutes as written except the sentence, second by Ralph F Rispoli. Unanimous

Ralph asked if the secretary could put the dates on the financial report when invoices were paid. David Bigelow made a motion to accept the financial report, second Barrie Wyland. Unanimous

Dulcey and Dave Brown asked about the burning that B & W Constructions are doing in the parking lot at their building next to them. They are burning at 6:30 A.M. in the morning with debris flying everywhere. Also, they have done some constructions right along their fence when no building permit or variance was purchased. Power Braking occurs late at night. Supervisors requested a copy of the Burning and Nuisance Ordinance be sent to them. The letter is to go to Wayne Baker for burning and nuisance (Nosey) and a letter to Marshall Dicken for burning. If the burning and noise continues then the township will have to take other measures to stop it.

Debbie Appleman asked the secretary to check with Catharine Township Supervisors about Act 32 Earned Income Tax. The Township will have to pass an ordinance to enact the Earned Income Tax effective January 1, 2012 and advertise the meeting date, time, etc for when the ordinance will be approved. The BCTCC would like to know about going into a joint legal advertisement with them, and they will share the cost. The advertising will cost \$400.00 to \$500.00. If we are going with them in the advertisement, they need to know before 4:00p.m. on September 15, 2011. Ralph F Rispoli is to check with Dave Imler concerning if he wants to stay on as delegated or if we need to appoint Debbie Appleman. Also, the secretary received an excel file to have Dave Imler put the names, addresses, and SS number of each residents. David Imler said that he has a paper copy ready to send to BCTCC so they can key in everything.

Rodney Lane did bring a doctor's excuse in to return to work.

A letter came from Blair Co Agricultural Land Preservation. There is a list attached. David Bigelow is going to go over the list for Agricultural Security Areas. Some of them may need updated.

Secretary said she's having a hard time getting in touch with Kenny Brenneman to try to clear up the questions on the 2010 auditor. Barrie Wyland gave the secretary Kenny's cell phone number. Supervisors said to call the other auditors maybe they can get everyone together.

Secretary is having problems with the copier. The ink cartridges are leaking and will not recognize the black cartridge. The office room is too hot. This will eventual ruin a copier and computer if the room is not corrected by central air or air conditioner?

Barrie Wyland said Wayne Grove mowed the grass. Barrie wanted to know about fencing off the grass that they planted a few months ago. The Circus is coming next door. Barrie wanted to know if it would be a good idea to fence the grass off before residents park or walk over it. Supervisors agreed to have the grass fenced off. David Bigelow asked if it would be OK to use the water from the township. Supervisors agreed.

Ralph F Rispoli asked Eleanor K Harclerode about her working too many hours. Eleanor looked at the timesheet and said that it was when she was catching up January thru April 2011's work. Software was changed when Eleanor started for the township in February 2011 from Quicken to QuickBooks. Software was not installed until beginning of March 2011. Two Companies needed set up:

1. General
2. Liquid Fuels

Then Chart of Accounts and Beginning Balances needed set up for both companies. Payrolls, Deposits, Invoices, and Reports for the Auditors needed set up, entered, and processed for each month from January thru April 2011. This took some time to do plus routine needs for each week.

Barrie Wyland made a motion to pay bills, second David Bigelow.

Barrie Wyland made a motion to adjourn, second David Bigelow.

Respectfully Submitted,

Eleanor K Harclerode, Secretary/Treasurer