

MINUTES FOR THE MARCH 10, 2014 MEETING OF THE CATHARINE TOWNSHIP  
BOARD OF SUPERVISORS

The board of supervisors for Catharine Township met on Monday, March 10, 2014, at the Catharine Township Building with Ralph F Rispoli, Marc Daniel Isenberg, Kenneth Brenneman and secretary present.

Visitor: Veronica Barroner

Marc Daniel Isenberg found two corrections Baker should be Barker and Purchase a back Tire should be Repair a back Tire. Ralph F Rispoli made a motion to accept the minutes from February 10, 2014 after the changes are made, seconded by Kenneth Brenneman. Unanimous

Marc Daniel Isenberg made a motion to accept the financial report as it stands, seconded by Kenneth Brenneman. Unanimous

Mike Fay said that snow was dumped out here at the township building, and there was more than just snow. Nails were found.

Stone Bids - Had three bids. Grannas Bros Stone & Asphalt, New Enterprise Stone & Lime, and Glenn Hawbaker Inc. After reviewing the bids Kenneth Brenneman made a motion to award the bid to Grannas Bros Stone & Asphalt, seconded by Marc Daniel Isenberg. Unanimous

Catharine Township received their Liquid Fuel money for this year. We received \$33,969.13. The estimate back in September 2013 said we would receive \$30,362.28.

Blair Co Assoc. of Township Officials' Spring Convention will be held on April 24, 2014 at 6:30 PM at Geeseytown Fire Hall.

Federal Aviation Administration Federal Regulation – It is an ordinance that needs to be approved. The township needs to let our solicitor know if he needs to go ahead and make the corrections and advertise so we can approve this ordinance. Marc Daniel Isenberg wanted me to call Jamie Klink at the Blair County Planning Commission about this ordinance. Marc Daniel Isenberg said he didn't think we needed to do anything with this ordinance.

Eleanor Harclerode said there will be two audits coming up.

1. Phone Audit on payroll for Workers Compensation with our EMC insurance company. Will have to do a form and fax to them with the information on it. Will go over with the auditor on the phone.
2. April 8, 2014 – Liquid Fuel Audit – Will need to pull information out for 2011, 2012, and 2013. Will be here at the township around 9:00 AM.

In 2015, the town of Williamsburg will mark its 225<sup>th</sup> year and the 225<sup>th</sup> Celebration Committee is planning to celebrate from July 23<sup>rd</sup> - 26<sup>th</sup>, 2015. They would like to see about a contribution to help offset the financial costs. Marc Daniel Isenberg said he wish they would have come to a

meeting and then any questions could have been answered. Veronica Barroner will ask Christy Haney about coming to out next meeting.

Supervisor Mileage – Ralph F Rispoli said the auditors did some research and said any supervisor can receive mileage for coming to the township building using their personal vehicle. Ralph F Rispoli said if the supervisor is not coming in and has to make a special trip he can get paid. Eleanor Harclerode said she talked to PSATS, and they emailed a copy of the Township Supervisors Handbook and told her that a supervisor can get reimburse for mileage if they are going to a meetings, conferences, institutes, seminars, and schools. But if they are performing their elected supervisory duties of office, they may not receive reimbursement, because the supervisor is already getting compensated.

Working Supervisor Pay – Working Supervisor pay is set by the auditors. Ralph F Rispoli said in the past he was the Assistant Roadmaster. Marc Daniel Isenberg made a motion to appoint Ralph F Rispoli as Assistant Roadmaster, seconded by Kenneth Brenneman. Unanimous The wages still would have to be set by the auditors.

Secretary/Treasurer – A question was asked about the secretary/treasurer if they are allowed to be in the office when auditors are auditing her books. Eleanor Harclerode said she called PSATS and they told her yes and no. PSATS said auditors like when the secretary/treasurer is there to answer questions, but cannot sit with the auditors and help with the actual audit. As long as the secretary/treasurer stays at her desk or computer it's OK, but he or she doesn't have to be here all the time.

#### Roadmaster Report

1. Check into maybe advertising for bids on equipment work or snow plowing.
2. Prices from West Central on Skid Steer Loader
3. Maintaining Traffic Sign Retroreflectivity – Doing a sign inventory and still have an approved method to show they are meeting those requirements in place.
4. Snow and Ice – With the weather snow and ice is melting during the day and freezing at night, water is running out on the road instead of through pipes.
5. Hemlock Bridge – Bridge shoulder washed out and used 2 Ton of 2A to fill in shoulder temporary, will need hot asphalt to fix more permit fix.
6. Recreation Drive – To see if something can be done before the Farm Show Week.
7. How timesheets are being done.
8. Working on Roller
9. Sweep off intersection
10. Report on Salt – Will be able to use some salt from Woodbury Township if needed.

#### Supervisors Report

Kenneth Brenneman

1. About one lane on Canoe Valley Road - snow
2. Casselberry Road – Ice

3. Joseph Very – Fence by the playground at the Farm Show Building
4. Stanley Loose – Flood Insurance

Marc Daniel Isenberg

1. Dave Love – Marc Daniel Isenberg talked to Dave Love to see about getting the year the ordinance was approved on each of the ordinance by the ordinance number.
2. Talked to Allen Gibboney about the building permit ordinance. Eleanor Harclerode is to call him and let Allen know it's OK to charge \$25.00 for permit plus \$1.00 per thousand for construction and labor. Also, he is to make the ordinance so that when something needs to be changed, it can be changed without having to redo the ordinance each time.

Ralph F Rispoli made a motion to pay bills, seconded by Kenneth Brenneman.

Auditors gave a list of recommendation from the audit for the supervisors to review.

Marc Daniel Isenberg made a motion to adjourn, seconded by Kenneth Brenneman.

Respectfully submitted,

Eleanor K Harclerode, Secretary/Treasurer