

RESIDENTS BUILDING PERMITS

Building a New House

1. Get 911 Address
2. Driveway Occupancy Permit
 - a. State Road – Penn Dot
 - b. Township Road – (Township)
3. Septic Permit – Blair Co Sanitation Committee (Hollidaysburg) – 696-1229
4. Drill for Water – Must be 100 FT from your Septic
5. Pick up a Building Permit Application at Township Building and fill out
6. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
7. When completed take to CCIS for Permit

Building Permits

1. Need:
 - a. Tax Map Number (Real Estate Tax)
 - b. Owners Name and Address
 - c. Who is doing the work
 - d. Construction Cost and Labor
 - e. Size
 - f. What you are Building
1. Attach onto existing building making it over 1,000 Ft together or within 10 feet – (CCIS Permit)
2. If under 1,000 Ft – Not Attach – 15 Ft from Property Line and 10 Ft from other buildings – (Township Permit)
3. Copy needs to go to Blair County Tax Office – (Township sends in)

Price of Permit – (Township Permit)

1. Anything over \$200.00
(\$1.00 per \$1,000.00 construction cost and labor plus \$4.00 = Cost)

Agricultural – is exempt from inspection – (Township Permit)

1. File an Schedule F to be exempt from inspection – (with CCIS – Township sends in)
2. Owners Name and Address
3. Who is doing the work
4. Estimated Cost for construction and labor
5. Diagram of the building you are putting up and where

RESIDENTS BUILDING PERMITS

6. Size and what you are building – Storage Bin or Shed (need to know what you are putting inside – Tractors, Cars, Grain, Etc)
7. Map Tax Number (Real Estate Tax)
8. Blair Co Conservation Plan – Nothing unless CAO or CAFO goes in effect
1,000 or 500 cows, poultry, or anything like that

Swimming Pools – (This includes below ground, on ground, and above ground pools, including inflatable pools) – above 24 inches – (CCIS Permit)

1. Inflatable and Pop-Up Pools - **Permit every Year**
2. Pick up Residential Swimming Pool Application – (Township)
3. Sight Plan (where it will be located)
4. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
5. When completed take to CCIS for Permit

Demolition Permit

1. Tearing down a house, barn, shed, or anything needs a Permit – (CCIS Permit)
Farmers – (Township Permit)
Because of water, lights, & etc
2. Under 1,000 Sq Ft – (Township)
3. Good for 6 months from starting date
4. Pick up Demolition Permit Application - (Township)
5. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
6. When completed take to CCIS for Permit

Chimney

1. Pick up Chimney Application – (Township)
2. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
3. When completed take to CCIS for Permit

Outside Furnace

1. Furnace – (Township Permit)
2. Roof over the Furnace – under 1,000 Ft and 10 Ft from house – (Township Permit)

Patio, Deck, or Porch

1. Over 30 inches high and roof – (CCIS Permit)

RESIDENTS BUILDING PERMITS

2. Under 30 inches high and NO roof – (Township Permit)
3. Under 30 inches high and put roof on – (CCIS Permit)
4. Replace the roof (shingles to metal or metal to singles/replace beams) – (CCIS Permit)
5. Replace floor – (CCIS Permit)
6. Put walls up and enclose it – (CCIS Permit)
7. Put roof on – (CCIS Permit)
8. Pick up Deck Over 30” High Application – (Township)
9. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
10. When completed take to CCIS for Permit

Roof

1. Replace the roof (shingles with shingles or metal with metal) – (Township Permit)
2. Replace the roof (shingles with metal or metal with shingles) – (CCIS Permit)
3. Pick up Application at Township
4. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
5. When completed take to CCIS for Permit

Windows

1. Replace windows same size – (Township Permit)
2. Change windows size – (CCIS Permit)
3. Pick up Application at Township
4. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
5. When completed take to CCIS for Permit

Inside House

1. Change the size of the door frame – (CCIS Permit)
2. Replace wiring – (CCIS Permit)
3. Replace Plumbing – (CCIS Permit)
4. Pick up Application at Township
5. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
6. When completed take to CCIS for Permit

Siding

RESIDENTS BUILDING PERMITS

1. Putting on or change the siding – (Township Permit)
2. Painting – NO Permit

Ramp and Boardwalk

1. Over 30" with roof or not – (CCIS Permit)
2. Under 30" and no roof – (Township Permit)
1" to 10" or 1" to 8" incline at a time
3. Pick up Deck Over 30" High Application – (Township)
4. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
5. When completed take to CCIS for Permit

Storage Shed – Already put together or needs built

1. Over 1,000 Square Ft – (CCIS Permit)
2. Under 1,000 Square Ft and 10 Ft from another building – (Township Permit)
3. Pick up Residential Accessory Buildings Application – (Township)
4. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
5. When completed take to CCIS for Permit

Needs Inspected – (CCIS Permit)

1. Commercial Building Permit
2. New Single Family Dwelling – Sprinkler System requirements in new Townhouses effected Jan 1, 2011
3. Residential Accessory Building (includes building 1,000 Sq Ft or more)
4. Residential Addition
5. Manufactured Home on Piers
6. Manufactured/Modular Home on Basement/Crawlspace – (Includes Modular, Sectional and House Trailers)
7. Chimney
8. Fence – over 6 Ft
9. Fence – under 6 Ft – (Township Permit)
10. Fireplaces
11. Garages – (For Business)

Garage into an Apartment – (CCIS Permit)

1. Before any construction is done may have to be inspected to make sure the foundation is good.

RESIDENTS BUILDING PERMITS

2. Sewage, Water, Electric
3. Whole Garage – It would be like building a new house
4. Just Upstairs – It would be like adding an Addition on a house

Pole Building of Car Garage – 15 Ft from Property Line, 10 Ft from another Building

1. Over 1,000 Sq Ft – (CCIS Permit)
2. Under 1,000 Sq Ft – (Township Permit)
3. Pick up Residential Accessory Buildings Application – (Township)
4. Return Application to Township secretary to get a Township Land Use Permit Sign, dated, and Township Seal.
5. When completed take to CCIS for Permit

Highway Permit

1. State Road – Driveway Occupancy Permit from PENN DOT
2. Township Road – Driveway Occupancy Permit from Township

Bill-boards

1. State Highways – Over 6 Ft – (CCIS Permit)
2. State Highways – Under 6 Ft – (Township Permit)
3. Township Road – Over 6 Ft – (CCIS Permit)
4. Township Road – Under 6 Ft – (Township Permit)
5. Pick up Application – (Township)
6. Return Application to Township secretary to get a Township Land Use Permit signed, dated, and Township Seal
7. When completed take to CCIS for Permit
8. Then you will need to get a Permit from – (Penn Dot) Phone Number 696-7100

If there is something you want to know and it's not on these sheets stop or call Catharine Township Office 814-832-3851 or call CCIS at 814-624-0224