

RESIDENTS BUILDING PERMITS

Building a New House

1. Get 911 Address
2. Driveway Occupancy Permit
 - a. State Road – Penn Dot
 - b. Township Road – (Township)
3. Septic Permit – Blair Co Sanitation Committee (Hollidaysburg) – 696-1229
4. Drill for Water – Must be 100 FT from your Septic
5. Pick up a Building Permit Application at Township Building and fill out
6. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
7. When completed take to CCIS for Permit

Building Permits

1. Need:
 - a. Tax Map Number (Real Estate Tax)
 - b. Owners Name and Address
 - c. Who is doing the work
 - d. Construction Cost and Labor
 - e. Size
 - f. What you are Building
1. Attach onto existing building making it 1,000 Sq Ft and higher and within 10 feet of other building – (CCIS Permit)
2. 0 Sq Ft up to 1,000 Ft – Not Attach – 15 Ft from Property Line and 10 Ft from other buildings – (Township Permit)
3. Copy needs to go to Blair County Tax Office – (Township sends in)

Price of Permit – (Township Permit)

1. \$25.00 – For the Permit
+ \$1.00 per \$1,000.00 for the cost of construction and labor
= Total Cost

Agricultural – is exempt from inspection – (Township Permit)

1. File an Schedule F to be exempt from inspection – (with CCIS – Township sends in)
2. Owners Name and Address
3. Who is doing the work
4. Estimated Cost for construction and labor
5. Diagram of the building you are putting up and where

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6. Size and what you are building – Storage Bin or Shed (need to know what you are putting inside – Tractors, Cars, Grain, Etc)
7. Map Tax Number (Real Estate Tax)
8. Blair Co Conservation Plan – Nothing unless CAO or CAFO goes in effect 1,000 or 500 cows, poultry, or anything like that
9. Erosion Control relates to Earth Disturbance during the construction process.
 - a. 0 square feet up to 5,000 Sq. Ft. requires the developer to have an erosion plan on the construction site utilizing PADEP Chapter 102 Best Management Practices to mitigate accelerated erosion control during construction activities.
 - b. 5,000 Sq. Ft. up to 1 acre requires the developer to prepare an erosion control submitted to, and approved by the Blair County Conservation District.
 - c. Over 1 acre requires the developer to prepare and submit an erosion control plan and secure a PADEP NPDES permit.
10. Manure Management Plan
 - a. 0 square feet up to 5,000 Sq. Ft. requires the developer to have a manure plan on site if asked.
 - b. 5,000 Sq. Ft. and up must do a Manure Management Plan and needs submitted and approved by the Blair County Conservation District.
11. Stormwater Management relates to earth surface changes due to construction of land improvements.
 - a. 0 square feet up to 5,000 square feet requires no Stormwater management plan to be submitted for township approval.
 - b. 5000 square feet and over requires the developer to prepare, submit and acquire approval of a Stormwater management plan that is in compliance with the Township's Ordinance.

Swimming Pools – (This includes below ground, on ground, and above ground pools, including inflatable pools) – above 24 inches – (CCIS Permit)

1. Inflatable and Pop-Up Pools - **Permit every Year**
2. Pick up Residential Swimming Pool Application – (Township)
3. Sight Plan (where it will be located)
4. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
5. When completed take to CCIS for Permit

Demolition Permit

1. Tearing down a house, barn, shed, or anything needs a Permit – (CCIS Permit)

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Farmers – (Township Permit)

Because of water, lights, & etc

2. 0 Sq Ft up to 1,000 Sq Ft – (Township)
3. Good for 6 months from starting date
4. Pick up Demolition Permit Application - (Township)
5. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
6. When completed take to CCIS for Permit

Chimney

1. Pick up Chimney Application – (Township)
2. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
3. When completed take to CCIS for Permit

Outside Furnace

1. Furnace – (Township Permit)
2. Roof over the Furnace – 0 up to 1,000 Sq Ft and 10 Ft from house – (Township Permit)

Patio, Deck, or Porch

1. 30 inches and higher and roof – (CCIS Permit)
2. 0 up to 30 inches high and NO roof – (Township Permit)
3. 0 up to 30 inches high and put roof on – (CCIS Permit)
4. Replace the roof (shingles to metal or metal to singles/replace beams) – (CCIS Permit)
5. Replace floor – (CCIS Permit)
6. Put walls up and enclose it – (CCIS Permit)
7. Put roof on – (CCIS Permit)
8. Pick up Deck Over 30" High Application – (Township)
9. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
10. When completed take to CCIS for Permit

Roof

1. Replace the roof (shingles with shingles or metal with metal) – (Township Permit)
2. Replace the roof (shingles with metal or metal with shingles) – (CCIS Permit)
3. Pick up Application at Township

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4. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
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Windows

1. Replace windows same size – (Township Permit)
2. Change windows size – (CCIS Permit)
3. Pick up Application at Township
4. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
5. When completed take to CCIS for Permit

Inside House

1. Change the size of the door frame – (CCIS Permit)
2. Replace wiring – (CCIS Permit)
3. Replace Plumbing – (CCIS Permit)
4. Pick up Application at Township
5. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
6. When completed take to CCIS for Permit

Siding

1. Putting on or change the siding – (Township Permit)
2. Painting – NO Permit

Ramp and Boardwalk

1. 30" and higher with roof or not – (CCIS Permit)
2. 0 up to 30" and no roof – (Township Permit)
1" to 10" or 1" to 8" incline at a time
3. Pick up Deck Over 30" High Application – (Township)
4. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
5. When completed take to CCIS for Permit

Storage Shed – Already put together or needs built

1. 1,000 Square Ft and higher – (CCIS Permit)
2. 0 Sq Ft up to 1,000 Square Ft and 10 Ft from another building – (Township Permit)
3. Pick up Residential Accessory Buildings Application – (Township)

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4. Return Application to Township secretary to get a Township Land Use Permit sign, dated, and Township Seal.
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Needs Inspected – (CCIS Permit)

1. Commercial Building Permit-E & S Plan, Stormwater Management Plan, DEP Permit
2. New Single Family Dwelling – Sprinkler System requirements in new Townhouses effected Jan 1, 2011
3. Residential Accessory Building (includes building 1,000 Sq Ft or more)
4. Residential Addition
5. Manufactured Home on Piers
6. Manufactured/Modular Home on Basement/Crawlspace – (Includes Modular, Sectional and House Trailers)
7. Chimney
8. Fence – 6 Ft and higher
9. Fence – 0 up to 6 Ft – (Township Permit)
10. Fireplaces
11. Garages – (For Business)

Garage into an Apartment – (CCIS Permit)

1. Before any construction is done may have to be inspected to make sure the foundation is good.
2. Sewage, Water, Electric
3. Whole Garage – It would be like building a new house
4. Just Upstairs – It would be like adding an Addition on a house

Pole Building of Car Garage – 15 Ft from Property Line, 10 Ft from another Building

1. 1,000 Sq Ft and higher – (CCIS Permit)
2. 0 Sq Ft up to 1,000 Sq Ft – (Township Permit)
3. Pick up Residential Accessory Buildings Application – (Township)
4. Return Application to Township secretary to get a Township Land Use Permit Sign, dated, and Township Seal.
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Highway Permit

1. State Road – Driveway Occupancy Permit from PENN DOT
2. Township Road – Driveway Occupancy Permit from Township

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Bill-boards

1. State Highways – 6 Ft and higher – (CCIS Permit)
2. State Highways – 0 up to 6 Ft – (Township Permit)
3. Township Road – 6 Ft and higher – (CCIS Permit)
4. Township Road – 0 up to 6 Ft – (Township Permit)
5. Pick up Application – (Township)
6. Return Application to Township secretary to get a Township Land Use Permit signed, dated, and Township Seal
7. When completed take to CCIS for Permit
8. Then you will need to get a Permit from – (Penn Dot) Phone Number 696-7100

If there is something you want to know and it's not on these sheets stop or call Catharine Township Office 814-832-3851 or call CCIS at 814-624-0224