MINUTES FOR THE JULY 19, 2018 MEETING OF THE CATHARINE TOWNSHIP BOARD OF SUPERVISORS

Catharine Township’s regular monthly meeting began at 7:00 PM with supervisors Ralph F Rispoli, Heather J. Flaig, secretary/treasurer Eleanor K Harclerode, Trainee Loranne Keithley & Roadmaster Mike Fay. Absent from the meeting was Kenneth T. Brenneman.

Visitors: Kent F. Wilson, Rod Imler, Charles Imler, Daryl Cole, Natalie Gorsuch, Donald Brantner, Dan Isenberg, Dulcey Brown, David Brown.

A motion was made by Heather J. Flaig to approve the minutes, seconded by Ralph F. Rispoli. Unanimous

A motion was made by Heather J. Flaig to approve the financial report as is, seconded by Ralph F. Rispoli. Unanimous

Mark and Renee Criswell project is, according to Roadmaster Mike Fay, complete for phase 1. Phase 2 involves the cross pipe. Problems have come up with the newly installed boxes filling with mud. See Baker Issue #2.

Daryl Cole asked about the Home Street alley getting paved again. Packing the area in question has not held up and black top will be necessary. Only up to the first driveway should be adequate for the issue to be resolved. Tapered from 3ft down to 2ft. Roadmaster Mike Fay said better to stay at 3ft the whole way to help the natural curve. Roadmaster Fay said as soon as the other grant projects are finished there will be left over black top for this fix. Mr. Cole provided a picture that specifically shows the area that needs to be black topped.

Mike Fay spoke with Michael Breslin about the issue with Mr. Breslin’s yard. There was 6 inches of water build up in the yard and across the road. Roadmaster Fay said he told Mr. Breslin it would be taken care of after the other projects, probably early fall.

Kent Wilson was given a copy of the email from Dave Pertile with his findings on the issue with Matthew & Jennifer Cisney.

Municipal Ordinance #33, it was brought up to update the ordinance but not add spreading to it. No motion was made so it is tabled.

Dulcey & Dave Brown were here to check on the status of the **Baker Issue #1**, the Nuisance Ordinance violations. Loranne emailed Dave Pertile and relayed the message from Dave Pertile to the Browns.

Act 537 Plan –this is still very much an ongoing process. Several avenues can be explored for this. More research is being done. This will be discussed more at the next meeting.

Dave McFarland gave copies of the Ordinance on Subdivision & Land Development from Taylor Township to be reviewed by the Supervisors to see how Taylor Township handled the Subdivision & Land Development Ordinance. Once feedback is given, Dave McFarland will work on developing one for Catharine Township.

It was decided to switch from First National Bank, which is moving to the Martinsburg office, to the CBT Bank here in Williamsburg. Ralph F. Rispoli made a motion to switch banks, seconded by Heather J. Flaig, unanimous.

Dave Pertile is looking over the Rental Agreement between Fay Excavating and the township. This agreement is deemed to be unethical and will not be put in place. Fay Excavating is no longer permitted to be used for Township work. Ralph F. Rispoli asked Mike Fay if he saw the letter. Mr. Fay replied “No, I didn’t see the letter.” Ralph starts to explain what is in the letter, then Mr. Fay replies that “he didn’t see that when he read the letter.” Ralph asked Mike Fay to have all his equipment off Township property by winter. Mike Fay said it will be removed within thirty days.

Dirt & Gravel Agreement, many issues came up, first if we own the road and second, the Agreement needs to be redone for new equipment estimates.

Mike Fay of Fay Excavating is challenging his unpaid invoice from September of 2017. He claims that since the auditors cleared the books he doesn’t see how he still owes this. Upon checking with Dave Pertile, the auditor’s findings are “irrelevant to this issue.” Dave Pertile was asked to send Mike Fay/ Fay Excavating a letter stating this.

Hemlock road is to be complete according to Roadmaster Fay. JR road is waiting for a check on prices for equipment.

The road crew is going to go to Beaver Dam Road to see how a French mattress is installed.

The WFSA has decided to remove the implements at the park on Recreation Drive. This is due to them being not up to code and deemed unsafe. The cost of renovating the park would be very extensive. The Supervisors signed a letter saying that the WFSA is taking on this project and has all the proper paperwork/ permits in order.

Winter Maintenance Agreement will not be entered into as it was decided to focus more on the Township roads rather than Fox Run Rd. Ralph F. Rispoli made the motion not to enter into the Agreement. It was seconded by Heather J. Flaig, unanimous. Loranne was to let Penn DOT know.

Roadmaster Mike Fay reported that Donna Fisher met with Wayne Baker (**Baker Issue #2**). Wayne was told to seed the bank where he cut back and this has not been done as of the meeting. Donna Fisher is going to get back in touch with Mr. Baker. As a result of this not being taken care of properly, the new inlet boxes are full of 6 inches of mud. Mr. Baker did land development without going through the proper channels. Roadmaster Fay asked to check with Dave Pertile about having Mr. Baker get the proper paperwork in order with Engineers and so forth at Mr. Baker’s own expense.

Roadmaster Mike Fay said he will be on vacation August 11 – 18. Ralph F. Rispoli will be available for emergencies as will Rick Smith. If need be, we are to contact Jake Decker @ 329-7374. He is with Penn DOT.

NIMS classes must be done. Secretaries, all three Supervisors and the Roadmaster are now required to do these courses. Once they are done and passed, certificates must be emailed in to the office so they have an accurate record. Funding will be at stake if this does not get done. State has begun to enforce this.

It was brought up that instead of getting a safety deposit box at the bank that we get a security box to be kept here at the township building.

Ralph F. Rispoli made a motion to pay bills, seconded by Heather J. Flaig.

A motion was made by Ralph F. Rispoli to adjourn and go into executive session, seconded by Heather J. Flaig.

Respectfully submitted,

Loranne M. Keithley, Secretary/Treasurer