

MINUTES FOR THE April 17, 2025 MEETING OF THE CATHARINE TOWNSHIP BOARD OF SUPERVISORS

Catharine Township's regular monthly meeting began at 7:00 PM at the Catharine Township Municipal Building with supervisors Heather Flaig/Secretary, Ken Brenneman/Treasurer and Ralph Rispoli/Supervisor. Solicitor, Nathan Karn was present.

Visitors: Daryl Cole, Greg Haney, Dan Deters, Natalie Gorsuch, Brian Smith-Keller Engineers, Bob Aurandt, Kent Wilson, Scott and Cristy Baker, Wayne Baker, Cami Chamberlain, Dolores Chamberlain, Elva Fay, Dorcus Johnson, Luke Helsel, Sherry Waddington.

A motion was made by Ken Brenneman to accept the minutes as written for March 20, 2025. Ralph Rispoli seconded the motion. Unanimous.

A motion was made by Ken Brenneman to accept the financial report, seconded by Ralph Rispoli. Unanimous.

Engineer, Brian Smith, explained the process for relocating the corner of Oak Alley. Distances and measurements, slopping, and removal of bushes were discussed. Wayne Baker suggested the 3 property owners talk and come to an agreement to get a solution the issue to try and save on engineer fees. Ralph Rispoli will meet with the land owners involved and discuss a possible solution.

Speed signs are still waiting for PennDot approval for installation. They need to be attached to a PennDot approved pole. The supervisor is waiting on a response from his supervisor to make sure the right post is approved. Ken Brenneman made a suggestion to move the speed sign further out towards Fox Run near the substation.

The corner of Hill Alley and Home Street was discussed. Something permanent is needed for proper drainage. Existing pipe location was discussed. Something is needed to protect the corner. A drop box was suggested. No action was taken.

The dip in Yellow Springs Dr was looked at by PennDot. They do not feel it is bad enough to do anything about it at this time.

The equipment to be sold was discussed. A list was presented after a final look over the equipment. Nathan Karn discussed what the requirements were for advertising an auction; a list of items to be auctioned (or a place where a list could be looked at), a date and time for inspection of the equipment for buyers, and payment/pickup that is acceptable. Equipment tagging was discussed, possible switching of truck beds, and organizing equipment.

Resolution 06-13-2024-04 was approved, as it was not approved in the minutes previously. Ken Brenneman made a motion to approve, seconded by Ralph Rispoli. Unanimous.
Resolution 12-19-2024-06 was noted that it was mistyped in the previous minutes. Correction was made. Ken Brenneman made a motion to approve, seconded by Ralph Rispoli. Unanimous.

PennDot winter agreement for winter maintenance was discussed. It is a five-year agreement. It will expire in 2029. A winter report was discussed as to how much is spent on winter maintenance and how much is received from PennDot for Fox Run.

A paving company, Midland Asphalt, stopped and gave the township some materials on his paving company. His company is with Costars so it would not have to be bid if we used this company. He, at no cost, could come and look at and make suggestions for repairs and maintenance.

Roadmaster position was discussed. There were four people that interviewed. They were all good candidates. Ralph Rispoli nominated Bob Aurandt. Heather Flaig made a nomination for Greg Haney. Ken Brenneman seconded Greg Haney. Greg Haney was hired as Part-time for the new RoadMaster position, all were in favor.

Tax Collector, Melissa Gunnett, asked for re-imbursement of the annual software program for the tax collection of Catharine Township. Ken Brenneman made a motion to pay the invoice, seconded by Ralph Rispoli. Unanimous.

Three people submitted applications for Part-time Road Workers. Applications were reviewed by the supervisors. Ken Brenneman made a motion to hire Tom Stiver, Jr, James Blough, and Ross Brubaker as road workers. Seconded by Ralph Rispoli. Starting rate will be \$16.00/hour. Workers will work as needed.

Daryl Cole discussed the 2024 Audit for the township. He noted there was a payment made in lieu of taxes that showed the township didn't lose any money. There were 18 timecards that were not signed by a supervisor. He suggested having a Treasurer backup. Audit report was submitted and advertised. Daryl Cole submitted his resignation as Auditor effective April 30, 2025. Daryl was thanked for his service of over 10 years as Auditor. Heather Flaig made a motion to approve the resignation, seconded by Ken Brenneman.

Luke Helsel was present to talk about the sewage inspections started in 2022. All the inspection are done. A few repairs still need done for some of the inspection issues. Luke said the township had put an application in to DEP in the past for the Act 537 Plan, township wide. No final plan was approved. Luke suggested getting the final plans for the Act 537 submitted to DEP for approval. Luke discussed what is needed for the Plan. The supervisors decided to contact Stiffler McGraw Engineering to see if they would do our Act 537 Plan done, as they had done Woodbury and the Boroughs. Ken Brenneman made a motion to contact Stiffler McGraw to do the Act 537 Plan, seconded by Ralph Rispoli. Unanimous.

Wayne Baker asked about using Liquid Fuels for alleys. Nathan Karn said there is requirements for road widths and may not qualify.

Roadmaster Report

None

Supervisors Report

Intersection of Yellow Springs Dr and Canoe Mtn Rd needs the guide rail repaired.
The sign at Saylor Farm and Yellow Springs Dr is missing.

Heather Flaig made a motion to pay bills, seconded by Ken Brenneman.

Heather Flaig made a motion to adjourn at 8:32pm, seconded by Ken Brenneman.

Respectfully submitted,
Heather Flaig, Secretary/Supervisor