

## MINUTES FOR THE MAY 15, 2025 MEETING OF THE CATHARINE TOWNSHIP BOARD OF SUPERVISORS

Catharine Township's regular monthly meeting began at 7:00 PM at the Catharine Township Municipal Building with supervisors Heather Flaig/Secretary, Ken Brenneman/Treasurer and Ralph Rispoli/Supervisor. Solicitor, Jeff Muriceak was present.

Visitors: Elva Fay, Richard Brubaker, Sherry Waddington, Natalie Gorsuch, Dorcus Johnson, Scott Baker, Wayne Baker, Bob Aurandt, Brian Brubaker.

A motion was made by Ken Brenneman to accept the minutes as written for April 17, 2025. Ralph Rispoli seconded the motion. Unanimous.

A motion was made by Ralph Rispoli to accept the financial report, seconded by Ken Brenneman. Unanimous.

Bob Aurandt asked about the findings in the 2024 Audit Report written by Daryl Cole. Several things were discussed including, approval of meeting dates, timesheet signature, and not advertising changed meeting dates. The supervisors will look into this for the next meeting.

Paving of Cross Valley was discussed. The road is in bad shape and needs attention. Roadmaster, Greg Haney will schedule a meeting with PennDot to discuss the project. The alleys were discussed regarding paving. Roadmaster, Greg Haney looked into the issue as to why other townships can use Liquid Fuel money. The other municipalities are grandfathered in before PennDot changed the policy for widths of roads to qualify. Catharine Township is not grandfathered in and cannot use Liquid Fuel money on alleys.

Property owners involved in the Oak Alley relocation met with Ralph Rispoli to discuss the corner and property locations. No agreement was made. No action was taken.

Traffic speed signs will be ready to be installed when the PennDot approved posts are obtained. The locations of the signs was approved by PennDot. They will inspect the signs after installation. Ralph Rispoli made a motion to approve the locations of the signs, seconded by Heather Flaig. Unanimous.

The drainage issue at the corner of Hill Alley and Home Street was discussed. It will need to be looked at more closely before a solution can be given.

The supervisors discussed the completion of the Act 537 Plan. Stiffler McGraw will contact the township with further information.

The supervisors discussed the auction for the selected township equipment. A contract from the auctioneer, Mark Wisecarver, is needed and a definite time and date of the auction.

The auditor position was discussed. The possibility of hiring a CPA was discussed. No action was taken at this time. The township currently has one auditor due to a resignation and will need to appoint someone.

PennDot performed their annual Liquid Fuel Audit. Audit passed with no issues.

Heather Flaig requested the approval to attend a 2-day training in Boalsburg for “Secretary and Managers Summit Training”. The cost of the PSATS provided training is \$179.00. Ralph Rispoli made a motion to approve the attendance, seconded by Ken Brenneman.

The Williamsburg Community Farm Show requested a letter of approval to use the township roads for the Farm Show Parade in August 2025. Ken Brenneman made a motion to approve the letter, seconded by Heather Flaig. Unanimous.

Bob Aurandt asked about getting a Code Enforcement Officer. Greg Haney offered to make some contacts to get more information.

Bear Crossing pipe repair will be done by agility through PennDot.

A resident said that there were complaints about the plowing of Fox Run Road. The township has a winter agreement for this state road to provide winter services. The township did not have any complaints called in to the township.

### **Roadmaster Report**

The building and grounds are getting cleaned up. Old tires need disposed of. Greg Haney is looking for places that may take them.

The blue 2015 F-550 bed won’t go up. May need calibrated.

Approval to use John Margan as a vendor was asked. Ken Brenneman made a motion to use him as a vendor, seconded by Heather Flaig.

Roadmaster would like to have a lease agreement with other municipalities (Catharine Township, Williamsburg Borough, Woodbury Township, and Huston Township) for service and equipment exchange. Heather Flaig made a motion for a lease agreement, seconded by Ralph Rispoli, Unanimous.

Boom mower needs fixed; will look into vendors to have fixed.

The water fountain electricity runs all the time. That will be looked into to be fixed.

### **Supervisors Report**

DCED wants to set up an informative meeting with the supervisors to discuss the 2024 audit and talk about funding opportunities.

Ralph Rispoli made a motion to pay bills, seconded by Heather Flaig.

Ralph Rispoli made a motion to adjourn at 8:15pm, seconded by Ken Brenneman.

Respectfully submitted,  
Heather Flaig, Secretary/Supervisor