

MINUTES FOR THE SEPTEMBER 20, 2018 MEETING OF THE CATHARINE TOWNSHIP  
BOARD OF SUPERVISORS

Catharine Township's regular monthly meeting began at 7:00 PM with supervisors Ralph F Rispoli, Kenneth T Brenneman, Heather J. Flaig, treasurer Eleanor K Harclerode, secretary Loranne Keithley and Roadmaster Mike Fay.

Visitors: Rod Imler, Rick Smith, Natalie Gorsuch, Patrick Bottenfield, Daryl Cole, Don Brantner & Michael Breslin

The July minutes were approved after being amended. Heather Flaig made the motion, it was seconded by Ken Brenneman. Unanimous

The August minutes were approved, but to be amended. Ken Brenneman made the motion to approve the minutes but they are to be amended, Heather Flaig seconded the motion. Unanimous

The financial report was approved with a motion by Heather Flaig and seconded by Ken Brenneman. Unanimous. A preliminary budget for the upcoming year was looked over from this year to see how the finances stand in order to prepare for getting next year's budget prepared.

Road master Michael Fay returned the Payloader tires.

The issue on Home St is still on going. Road master Michael Fay said he needs help and will explain more when he gives the Road master's report.

Municipal Ordinance #33, we have not been able to get anyone to come to a meeting to give more information on this. It is still being suggested not to add spreading to the current ordinance, but to just update the current ordinance.

The issue with the Brown's is being pursued by Dave Pertile. Dave sent an email stating an update on this issue. Loranne did forward this email to the supervisor's only as this was discussed at length in an executive session.

Act 537 Plan – Dave McFarland was not in attendance to give any updates. However, a meeting is planned for November with Supervisor Ralph Rispoli, Luke Helsel & Dave McFarland on this issue.

Hemlock Rd is now complete.

JR Drive is not yet begun as according to Road master Michael Fay, a backhoe is needed to do the job.

The process of switching banks is moving along. However, this is a process. The new account has been opened up at CBT bank. Direct deposits and such are still in the process of getting switched as Eleanor was just given an account number the week of September 17. Road master Michael Fay expressed great concern of not having a debit card from the new bank. He feels that things were not handled in a timely manner so as when he turned in his debit card from the old bank he should have had one right away from the new bank. Road master Michael Fay also feels

the limit should be set at \$2500. This is supposedly what it has been in the past and works well for him. It was then brought up about having to have so much in the account to avoid any charges or fees. Daryl Cole mentioned that perhaps a regular credit card would be better as there would be no minimum amount to be concerned with and since the bills are getting paid monthly anyhow. Ralph suggested that the route of a credit card be looked into.

Daryl Cole would like to attend an Auditor's training/updating course. The course is being held on November 8, 2018 at a cost of \$80.00. Auditor Louie Brenneman will not be able to attend so he is passing on the opportunity at this time. Ken Brenneman made the motion to approve Daryl's attendance, which was seconded by Heather Flaig. Unanimous

An account is to be set up strictly for the Act 537 Plan at the new bank. Eleanor is going to take care of this.

Ken Brenneman asked Rick Smith about Bear Crossing Rd. Rick said it looks good, but they are going to talk to property owners to see about cutting back a little more to improve the field of vision.

Michael Breslin stopped in to ask about when the issue with the water flooding on the back side of his property is going to get resolved. Road master Michael Fay said as soon as he gets the equipment to do it he would take care of it.

Road master's Report – another driver for snow removal is going to be needed as well as help for doing black top. Patrick Bottenfield offered his assistance. Road master Michael Fay told him to stop in at the office for an application and he will give him an interview. The Lower Trail had some flood damage to the road. Fox Run Rd. also had some road damage, there needs to be a pipe run. On Edgewood Dr. there have been some stakes placed on the right of way. Road master Michael Fay asked that all three supervisors go and look at them for themselves as the property owner believes them to be on his property and not the right of way. On St. Clair there are some limbs that should be removed as to protect equipment/trucks. Road master Michael Fay suggests a boom arm to get to them safely for removal. On Mt. Etna, there is an underground spring that surfaces when it rains. This causes many issues. Road master Michael Fay suggests a French drain be installed. Also, an area of Canoe Mt. Rd needs a pipe installed. Richard Heether(sp?) is challenging some trees that were painted supposedly to be on his property. These trees are dead and were painted for removal for obvious reasons. Road master Michael Fay will need to measure the distance to be sure the trees are in fact not on Richard Heether's property.

Supervisor's Report – Ken Brenneman asked about mowing on Fox Run and Yellow Springs Dr. Penn DOT is planning on doing a tar and chip project and in preparation for that, they mow first so they can clearly see the edge of the road. Lorraine Keithley was asked to address Road master Michael Fay as Michael Fay, not simply Road master. Ken Brenneman brought up the issue of using Fay Excavating for the township. Ken Brenneman is not completely clear on the ethics issue with this. Ken is going to look into this further. Lorraine Keithley left the office on Tuesday. Ken Brenneman asked if anything happened. Lorraine stated "that since everything was caught up and hours are an issue that instead of sitting here doing nothing for three hours, I left." Ken Brenneman asked Lorraine to make sure to leave a note stating that she left and to leave her phone number in case anyone has anything that needs to be taken care of. Ken Brenneman asked about a letter he was sent from the township on the Hemlock equipment issue. Ralph explained that Ken was certain that he was not paid for his time when in fact he was. Road master Michael

Fay filled out a time sheet and turned it in on Ken's behalf. This turned out to be a misunderstanding on how the deal was set up. After learning how things were to be done, Ken offered to pay the township back for the wages. Upon further discussion, other Brenneman Bros. equipment had been used that Ken did not mark down. Ralph Rispoli made a motion then for Ken to not pay the township back for the wages as the other equipment would exceed the amount anyhow. Heather Flaig then seconded this motion and all is squared up now according to all parties involved. Heather Flaig asked about the letter pertaining to Beagle Club Rd. She was told that it was just a letter updating the township on the progress of the flooding issue because of the run off coming onto Yellow Springs Dr and residents calling about it. Heather Flaig asked if the agendas could be emailed to the supervisors about a week before the meeting and to also include Road master Michael Fay when the minutes get emailed out.

Daryl Cole asked about the cost of purchasing a backhoe versus the cost of renting one overall. That maybe budgeting for the purchase of one would be more beneficial. It was suggested we look into the total hours the backhoe from Fay Excavating was used and the cost.

Ralph Rispoli made a motion to pay bills, seconded by Heather Flaig. Unanimous

A motion was made by Ken Brenneman to adjourn, seconded by Heather Flaig. Unanimous.

Respectfully submitted,  
Loranne M. Keithley, Secretary