

MINUTES FOR THE FEBRUARY 20, 2020 MEETING OF THE CATHARINE TOWNSHIP  
BOARD OF SUPERVISORS

Catharine Township's regular monthly meeting began at 7:00 PM with supervisors Heather Flaig, Kenneth Brenneman, Ralph F Rispoli, and secretary/treasurer Eleanor K Harclerode. Roadmaster Mike Fay and Solicitor David Pertile were absent.

Visitors: Daryl Cole, Donald Brantner, Patrick M Bottenfield, and Scott A Baker.

A motion was made by Kenneth Brenneman to except the minutes from January 16, 2020 as written, seconded by Ralph F Rispoli. Unanimous

A motion was made by Ralph F Rispoli to except the minutes from January 28, 2020 as written, seconded by Kenneth Brenneman. Unanimous

A motion was made by Kenneth Brenneman to except the Financial Report, seconded by Heather Flaig. Unanimous

Scott Baker about septic issues. Scott Baker said this started back in 2009, and the neighbors do not have a septic system. 4 years ago Luke Helsel stopped and talked and showed pictures to Scott about a camper that sewage was coming out of the camper and going into a creek. Luke Helsel had it disconnected, because it was not in compliance with the code. Scott said he has contacted Donnie Barker, and they were going to do this or that, but no respond. Scott said Joseph Lansberry has been working with him trying to see what can be done. Scott Baker said that he was told there is nothing the Blair County Sanitation Committee can do and now it's an issue for the township. Scott Baker's concern is this is one hundred yards from his house. Scott said he has not opened his windows for four years when it rains or humid out because of the smell. Scott's well is 300 yards from this and dumps into the creek. Scott doesn't know if he is drinking well water or their septic. Scott knows the township has just passed the Ordinance #75 to have septic's pumped and put on a schedule to have them pumped every three to five years. Any residents that has no septic will have to put a new septic in. Scott wanted to know how the township will be handling this. Kenneth Brenneman said he was at the Sanitation meeting and that was discussed at their meeting. Our solicitor is the Blair County Sanitation Committee solicitor said that it may be a township issue, but the Blair County Sanitation Committee has more power than the township would have. David Pertile is working on it. Kenneth Brenneman said David Pertile had Donnie Barker at the court house and all he has to do is sign up for a free septic system, but Donnie Barker will not sign. The Blair County Sanitation Committee already has a weekly levy against him. Kenneth Brenneman said how can you make someone. Kenneth Brenneman said he was removed from the property once and came back. Scott said four years ago. The supervisors would like a letter be written that this issue has been discuss at the township meeting and sent to the Blair County Sanitation Committee.

Daryl Cole gave the supervisors a list of the date break down of minutes for Catharine Township, Blair County and a list of Resolutions by date published for our records.

Kenneth Brenneman said he talked to Wendell Hursh on Tuesday about the curb, and then Wendell said he met with Mike Fay and PennDOT. They are working with a contractor that is going to do the work. PennDOT wants the work on the curb to be done with a one lane closed. Mike Fay is to get back with the contractor to get an estimate for two flagmen.

Drug & Alcohol Clearinghouse – Eleanor Harclerode said she called PSATS, and their CDL Program initial year’s membership is \$150.00. After that it is \$100.00 a year. Current drug tests are \$60.00 each and alcohol tests are \$41.00 each. Lytle Testing is \$100.00 each year. Drug Tests are \$55.00, and Alcohol Tests are \$45.00 each. Once you start then you can go on a random list. A motion was made by Heather Flaig to go with Lytle Testing, seconded by Kenneth Brenneman. Unanimous

Doug Shultz and Evan Helbley bonds – Heather Flaig said she talked to Mike Fay and there were no road damages so the bonds can be release. A motion was made by Heather Flaig to release the bonds, seconded by Kenneth Brenneman. Unanimous

Hazard Mitigation Plan Adoption Notice – We are approved by FEMA for municipal adoption of the new hazard mitigation plan. This will need to be done by resolution at a regular public meeting. The 2013 plan is now out-of-date, and without adoption of this new plan, certain Federal funds, including non-disaster FEMA funding, will not be available. A motion was made by Kenneth Brenneman to adopt **Resolution 02-20-2020-01**, seconded by Heather Flaig. Unanimous

Boundary & Annexation Survey – David McFarland is BAS contact person for any changes in the municipal boundary changes. David McFarland said there are no changes for Catharine Township.

Procedures for all Subdivision and Land Development - Eleanor Harclerode went over procedures to follow for subdivision and land development. The supervisors would like to table this until they can review everything to see what they would like to do or follow. A motion was made by Heather Flaig to table the Procedures for all Subdivision and Land Development, seconded by Kenneth Brenneman. Unanimous

Williamsburg Borough’s bill for the bridge lights - The bill is \$451.54 for the bridge light for 2019. Half of the bill will be \$225.77. A motion was made by Ralph F Rispoli to approve the bridge light for 2019 of \$225.77 to Williamsburg Borough, seconded by Heather Flaig. Unanimous

Theodora Kreitz from Keller Engineer went to a Floodplain Ordinance Training. Theodora Kreitz sent information from the training to the township. Eleanor Harclerode printed the information out for the supervisors to review.

Eleanor Harclerode said last year’s audit identified that the township does not have a list of approved fund accounts. Eleanor Harclerode would like to offer the list in this book as our

official list. Pennsylvania Governor's Center for Local Government Services – Chart of Accounts. A motion was made by Heather Flaig to adopt the Chart of Accounts as the township official list, seconded by Kenneth Brenneman. Unanimous

The Blair County Conservation District Dirt and Gravel Road are to host a Breakfast for all Blair County Municipalities on Tuesday March 17, 2020 at Prime Sirloin Buffet at 8:00AM to 9:30AM. Registration Deadline is Tuesday March 10, 2020. Kenneth Brenneman said he would like to go and Heather Flaig is to check with Mike Fay to see about going.

Ralph F Rispoli said about tractor trailers using Short Cut Road. Ralph F Rispoli said you really cannot stop it.

Heather Flaig commented about the Credit Card Policy and Procedures. Heather Flaig had a paper for the supervisors to review. A motion was made by Kenneth Brenneman to approve the Credit Card Policy and Procedures, but no one seconded the motion.

Heather Flaig said back when we purchased the trailer the supervisors approved only \$2500.00. The cost ended up to be \$3050.00. A motion was made by Kenneth Brenneman to amend Minutes from October 16, 2019 to approve trailer and transfer to \$3050.00, seconded by Heather Flaig. Unanimous

Inventory – Once a year. An inventory should be done to make sure everything is here and what is here.

Ralph F Rispoli said he would replace the ten lights in the office and meeting room that is out. Ralph will go on the clock when he replaces the lights at regular pay.

Lisa Imler is on the books as an experience road worker instead of experience janitor. A motion was made by Kenneth Brenneman to change the title to experience janitor, seconded by Heather Flaig. Unanimous

Kenneth Brenneman asked Ralph F Rispoli if Lisa Imler can clean the heat pump each month. Ralph F Rispoli said he would show Lisa Imler how to clean it.

A motion was made by Heather Flaig to pay bills, seconded by Kenneth Brenneman. Unanimous

A motion was made by Heather Flaig to adjourn, seconded by Kenneth Brenneman. Unanimous

Respectfully submitted,  
Eleanor K Harclerode, Secretary/Treasurer