

## Catharine Township

Special meeting Date June 3, 2020 at 8:00 pm to address the duties and assignment of secretary/treasurer and any other Township business of the Catharine Township Board of Supervisors

Catharine Township's special meeting began at 8:00 PM with supervisors Heather Flaig, Ralph F Rispoli, Kenneth Brenneman and roadmaster Mike Fay. Secretary/treasurer Eleanor K Harclerode was absent.

Auditors, Daryl Cole, Louis Brenneman, Kent Wilson were present to conduct a meeting of their own after the special meeting regarding the new secretary, Heather Flaig, wages.

Ralph made a motion to nominate Heather Flaig as Secretary/Treasurer. Seconded by Ken Brenneman.

Ken Brenneman made a motion to replace Eleanor's name on the Treasurer bond with Heather Flaig's name. Seconded by Ralph Rispoli.

Road Master, Mike Fay, questioned if the books need audited before another person takes over. Daryl Cole said the financial reports will need to be audited from January 2020 to present. He will need the reports printed out. Heather Flaig will arrange to get this done as soon as possible.

Heather Flaig addressed that the other Supervisors will need to approve her time sheet and the Road Master's time sheet each time and sign them.

Mike Fay presented information on a backhoe up for auction. There are approximately 6-7 projects the township could use it for at this time. A rental is around \$800.00 each time to rent one. The supervisors put the request on hold until we know exactly how much money would be available.

Daryl Cole said the audit was approved and will get us a copy of it.

Daryl Cole said there are 14-18 residents not on public sewage along Yellow Springs. He asked if it would be possible to add them to the Ganister project. The township will check with our engineer about that.

Heather Flaig made a motion to adjourn meeting at 8:30pm. Seconded by Ken Brenneman. Unanimous.

Respectfully Submitted,  
Heather Flaig – Secretary/Supervisor