

MINUTES FOR THE MAY 20, 2021 MEETING OF THE CATHARINE TOWNSHIP BOARD  
OF SUPERVISORS

Catharine Township's regular monthly meeting began at 7:00 PM at the Catharine Township Municipal Building with supervisors Heather Flaig-Secretary/Supervisor, Ralph F Rispoli, and Kenneth Brenneman/Treasurer present. Road master Michael Fay was present.

Visitors: Natalie Gorsuch, Scott Baker, Daryl Cole

A motion was made by Ken Brenneman to accept the minutes as written for April 15, 2021, seconded by Ralph Rispoli. Unanimous.

A motion was made by Ken Brenneman to accept the Financial Report for April and May. Seconded by Ralph Rispoli. Unanimous.

Scott Baker asked if there were any updates on getting The Barker's evicted from his property. Secretary, Heather Flaig, attempted to contact the solicitor several times with no response on the issue. She will try to contact the Sherriff's Office to find out more information about the process.

Financial Surveys were sent to the residents of Ganister and Yellow Springs which are needed to obtain funding for the sewer projects. No further information at this time.

Heather Flaig made a motion to approve the Yellow Springs 3M Report to be completed by Keller Engineer provided a meeting with Keller's be held before they start the report. Seconded by Ken Brenneman. Unanimous.

The Catharine Township Employee and Policy Manual was approved by the supervisors at the March 18, 2021 meeting. There were a few minor changes made to the manual. The manual will apply to all the paid employees of the township, including the Auditors. Heather Flaig made a motion to approve the manual as printed. Seconded by Ken Brenneman. Unanimous. The supervisors signed the manual dated May 20, 2021.

Setbacks were discussed as the only setbacks documented are for a sub-division. These setbacks are noted for a property of 10,000 square feet or larger. It would not be feasible to follow these setbacks for a small piece of property. The township will work on addressing this in a new ordinance.

Ordinance #60 & #74 are the same ordinance with #74 having some minor updates. Ordinance #74 would supersede #60.

Ordinance # 25 addresses weight limits on township roads. This ordinance needs updated to include all the roads inspected to be a 10 ton weight limit. A new ordinance was prepared and given to the supervisors to review, however, it was not advertised and could not be approved. There were also concerns about farmers being exempt. This will be re-examined at next month's meeting.

There was a complaint of dumping garbage and other debris along Fox Run and Etna Furnace Road. The supervisors and Roadmaster investigated and did not find anything concerning. The

township will keep an eye on the area and further inspect.

Rod Imler presented a non-building sub-division to the supervisors for approval. All paperwork was in order. Ken Brenneman made a motion to approve the plans, seconded by Heather Flaig. Ralph Rispoli abstained.

The township is in need for backhoe and grader work. Ken Brenneman made a motion to place this work out to bid. Seconded by Ralph Rispoli. Unanimous.

The Roadmaster, Mike Fay, is interested on bidding the use of his personal backhoe and grader. The Ethics Commission was notified and as long as he goes through the bidding process like everyone else, the township would not be in any violation of code if he bids or if he happens to be awarded a bid.

The supervisors were given a fact sheet regarding the American Rescue Plan funds that are to be dispersed to the township. There are still a lot of questions as to what this money can and cannot be spent on. Further information to come.

Polecat Hollow Road is going to be bonded for logging.

2020/2021 Winter Financial Report was presented to the supervisors and Road Master showing what our winter expenses were and the portion that Fox Run takes. No concerns at this time.

A letter was sent to Theresa Mattern regarding obtaining a permit. She had previously gone through CCIS and has fulfilled all requirements.

A letter was sent to the owners of the formally John Saylor's property regarding garbage and excess debris on the property. The current owner has begun clean-up with the property looking better.

Heather Flaig, supervisor, is in need of a building permit for a fence. She presented the paperwork to the other supervisors for approval as she is the Permit Officer. Ken Brenneman and Ralph Rispoli approved of the permit and to proceed.

There was a complaint about heavy trucks using Bear Crossing Road. The Road master and supervisors will look into this.

Heather Flaig made a motion to go into Executive Session to discuss internal a personnel matter. Seconded by Ken Brenneman.

Heather Flaig made a motion to go back into regular session. Seconded by Ken Brenneman. No decisions were made.

### **Roadmaster Report**

There was some mowing issues and the times and workdays may change for the work crew due to the weather and season.

### **Supervisors Report**

Nothing at this time

Heather Flaig made a motion to pay bills. Seconded by Ken Brenneman. Unanimous.

Heather Flaig made a motion to adjourn at 8:45pm. Seconded by Ken Brenneman. Unanimous.

Respectfully submitted,  
Heather Flaig, Secretary/Supervisor